



Republic of the Philippines

Department of Education
SCHOOLS DIVISION OF MARINDUQUE

Office of the Schools Division Superintendent

October 20, 2025

DIVISION MEMORANDUM
No. 116, s. 2025

**KUMUSTAHAN AND BENCHMARKING ACTIVITY OF BUENAVISTA NATIONAL
HIGH SCHOOL ALTERNATIVE DELIVERY MODES – OPEN HIGH SCHOOL
PROGRAM (ADM-OHSP) BEST PRACTICES**

To: **Assistant Schools Division Superintendent**
Chief Education Supervisors, CID / OIC-SGOD
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. In support to the Project ADM+ (**Ako’y Dapat na maging Mag-aaral, Ako’y Dapat Mag-aral**), and in line with the Curriculum Implementation Division’s commitment to providing flexible and inclusive learning opportunities for learners who are unable to attend regular classes, the Schools Division of Marinduque, shall conduct a **“Kumustahan and Benchmarking Activity of Buenavista National High School Alternative Delivery Modes – Open High School Program (ADM-OHSP) Best Practices”** on December 10, 2025 at Buenavista National High School, Sarmiento St., Poblacion Brgy. Uno, Buenavista, Marinduque.
2. The activity aims to:
 - a. conduct benchmarking activity on the BEST PRACTICES of Buenavista National High School ADM-OHSP Implementation;
 - b. orient the school head-beneficiaries of the Program Support Fund on the 2025 ADM PSF Guidelines contained in Memorandum DM-CT-2025-052 (Guidelines on the Release, Utilization, Monitoring, and Reporting of the Program Support Funds (PSF) for the Alternative Delivery Mode (ADM));
 - c. gather feedback on the initial implementation of the ADM-OHSP in their respective schools;
 - d. provide technical assistance in recalibrating their submitted Project Proposal; and
 - e. other matters.
3. Participants in this activity are all school heads of the ADM-OHSP Implementing Schools.
4. School heads are also required to prepare a 5 to 7-minute presentation of their ADM-OHSP Accomplishments.

5. The host school shall take charge of the preliminary activities, including the invocation, singing of the Nationalistic song, recitation of the DepEd Quality Policy Statement, and other opening preliminaries.
6. Attendance and active participation of all concerned are greatly appreciated.
7. Attached are the Activity Matrix and List of ADM-OHSP Implementers and PMT members.
8. For immediate dissemination and strict compliance.


LYNN G. MENDOZA, EdD
OIC-Schools Division Superintendent

Encl: As stated
References:

DepEd Order No. 21, s. 2019
Memorandum DM-CT-2025-052

To be indicated in the Perpetual Index
under the following subjects:

CALENDAR, SCHOOL
CALAMITY
LEARNERS
MONITORING AND EVALUATION
POLICY
TEACHERS

JEM/CIDID



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HIGH SCHOOL ALTERNATIVE DELIVERY MODES – OPEN HIGH SCHOOL
PROGRAM (ADM-OHSP) BEST PRACTICES
December 10, 2025**

Time	Topic/Activity	Facilitator/Resource Speaker
7:30 AM – 8:00 AM	Arrival & Registration	
8:01 AM - 8:30 AM	Preliminary Activities/ Opening Program <ul style="list-style-type: none"> • National Anthem • Prayer • DepEd QPS • Welcome Remarks • Opening Remarks • Inspirational Message • Statement of Purpose and Introduction of Participants 	Program Management Team (PMT) AVP AVP AVP Mr. Thelma M. Salvacion Principal II - Buenavista NHS John M. Chavez Chief ES, CID Lynn G. Mendoza, EdD OIC, Schools Division Superintendent Jennifer E. Monte, PhD EPS, GMRC/VE/ADM
8:31 AM - 9:30 AM	Presentation of ADM-OHSP Accomplishment per implementing school	Jennifer E. Monte, PhD EPS, GMRC/VE/ADM
9:31 AM - 9:45 AM	Health Break	
9:46 AM - 10:45 AM	Provision of Feedback on the Initial Implementation of the ADM-OHSP in their Respective Schools	
10:46 AM - 12:00 NOON	Discussion of Memorandum DM-CT-2025-052 (Guidelines on the Release, Utilization, Monitoring, and Reporting of the Program Support Funds (PSF) for the Alternative Delivery Mode (ADM))	Jennifer E. Monte, PhD EPS, GMRC/VE/ADM

	Alternative Delivery Mode (ADM)	
12:01PM - 1:00 PM	Lunch Break	
1:01 PM - 1:30 PM	Presentation of the Sample ILRT (Independent Learning Readiness Test)	Thelma M. Salvacion ADM Focal Person
1:31 PM - 3:00 PM	Benchmarking Activity of Buenavista NHS ADM-OHSP Best Practices Recalibration of the Submitted Project Proposal	
3:01 PM - 3:15 PM	Health Break	
3:16 PM - 4:20 PM	Closing Program & Ways Forward	Program Management Team (PMT)
4:21 PM - 4:30 PM	Daily Evaluation	
4:31 PM - 5:00 PM	Clearing House	

PROJECT ORGANIZATION AND STAFFING

Overall Chairperson	Dr. Lynn G. Mendoza
Overall Vice-Chairperson	Dr. Mabel F. Musa
Project Supervisor	John M. Chavez
Project Manager / Program Owner	Dr. Jennifer E. Monte
Members of the Implementation Team	Mrs. Thelma M. Salvacion
Member of the Process Observation and Monitoring Team	Kyle David V. Atienza
Members of the Activity Evaluation Team	Dr. Fretzie P. Alcantara
Members of the Technical Support Staff and Documentation	Joseph Arnold L. Almonte

LIST OF ADM-OHSP IMPLEMENTERS AND PMT MEMBERS

No.	Name of School	Name of School Head	Designation	District
1	Buenavista NHS	Mrs. Thelma M. Salvacion	Principal II	Buenavista
2	Tiguion NHS	Mr. Jimmy M. Romasanta	Principal I	Gasán
3	Ilaya NHS	Mrs. Rowena M. Loto	Principal I	Boac North
4	Cawit National CHS	Mr. Dino S. Nepomuceno	Principal II	Boac South
5	Mogpog National CHS	Dr. Ma. Corazon A. Borja	Principal II	Mogpog
6.	Kilo-Kilo National HS	Mr. Miguelito Ricaplaza	Principal I	Sta. Cruz South
7.	Landy National HS	Mr. Rowel S. Laririt	Principal II	Sta. Cruz North
8.	Matalaba National HS	Mrs. Maxima R. Marquez	Principal II	Sta. Cruz South
9.	Makapuyat National HS	Mr. Alfonso R. Reginio	Master Teacher I / Teacher in-Charge	Sta. Cruz East
10.	Poctoy National HS	Dr. Cherry Ann F. Del Mundo-Jalos	Principal I	Torrijos
11.	Puting Buhangin National HS	Mrs. Evangeline Luarca	Head Teacher III	Mogpog
12.	Kasily National HS	Mrs. Emalyn Rodil	Principal I	Sta. Cruz North
13.	Tigwi National HS	Mr. Jerome S, Catamio	Principal II	Torrijos
14.	Yook National HS	Mrs. Mae Laarni Saporna	Principal I	Buenavista
15.	Dolores National HS	Mr. Aniceto Regencia	Principal I	Sta. Cruz North
16.	Ipil National HS	Dr. Dave Henry Nobleza	Master Teacher I / Teacher in-Charge	Sta. Cruz North
17.	Sibuyao National HS	Mr. Randy R. Candelaria	Teacher in-Charger	Torrijos
18.	Marinduque National HS	Mr. Democrito M. Nazareno	Principal IV	Boac North
19.	Tapuyan National HS	Mrs. Marlita C. Vitto	Principal I	Gasán
20.	Balanacan National HS	Mr. Jayson M. Luna	Principal I	Mogpog
21.	CID	Dr. Jennifer E. Monte	EPS	
22.	CID	Joseph Arnold L. Almonte	PDO II	